

REGULAR MEETING
FRANKFORT BOARD OF COMMISSIONERS

November 26, 2012
5:00 P.M. (EST)

PRESENT:	Commissioner Sellus Wilder Commissioner Katie Flynn Hedden Commissioner Michael F. Turner Commissioner William I. May Jr. Mayor Gippy Graham	(5)
ABSENT	None	(0)

Mayor Graham called the meeting to order. The invocation was given by Rev. Derek Catron, Cornerstone Nazarene Church. The Pledge of Allegiance was recited.

It was moved by Commissioner Turner, seconded by Commissioner Hedden, that the reading of the minutes for the October 22, 2012 Regular Meeting, be dispensed with and be approved as presented. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted.

The following employees were recognized:

- Harry Cecil Graves, PW Tech III; retiring with 21 years, 6 months of service.
- Jeff Hackbart, Director of Public Works; retiring with 20 years of service.
- Daniel Doss, PW/Street Department, winner of the AWPAs State Backhoe Competition.

Debbie Bramlage spoke of ethics concerns she has with certain city staff. She presented the Board with information on changes she would like made. Commissioner Wilder agreed with her request for a “whistle blower” policy. An Ordinance has been developed and will be added to the agenda for a first reading.

Henry Lackey, former Mayor of Henderson, Kentucky and now a citizen of Frankfort, complimented the Board and city staff on the many positive things happening in Frankfort.

“AN ORDINANCE AMENDING ORDINANCE NO.19, 2012 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2012-2013” was presented and read.

“AN ORDINANCE AMENDING SECTION 100.0 OF THE CITY CODE OF ORDINANCES CONCERNING ABANDONED URBAN PROPERTY” was presented and read.

“AN ORDINANCE CONCERNING FITNESS FOR DUTY REQUIREMENTS FOR SAFETY EMPLOYEES” was presented and read.

It was moved by Commissioner May, seconded by Commissioner Wilder, to add to the agenda a first reading of the proposed “Whistle Blower” Ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted.

“AN ORDINANCE PROHIBITING THE CITY OF FRANKFORT FROM SANCTIONING OR PENALIZING EMPLOYEES REPORTING WRONGDOING IN THE OPERATIONS OF THE CITY OF FRANKFORT AND AUTHORIZING THE FILING OF AN ACTION TO ENJOIN SUCH SANCTION OR PENALTY AND TO RECOVER DAMAGES, IF APPROPRIATE” was presented and read.

The following miscellaneous and personnel items were presented:

- 7.1 Authorized the Mayor to sign a Full Release of Mortgage for property located at 494 Jones Lane (Sewer Department);
- 7.2 Authorized the Mayor to sign a 4-year contract with Commonwealth Communications for seven (7) copier leases located at the police department, city hall, and the sewer department (Finance);
- 7.3 Authorized the disposal of surplus radios; proceeds to be deposited in the Fire and EMS budget for future purchases (Fire Department);
- 7.4 Authorized the purchase of 20 Mobile Data Terminals, docks, and power supplies for the Police Department to replace existing 8-year old MDTs; purchase to be made with funds from US Justice Asset Forfeiture Account No. 645.00.51100 (Police);
- 7.5 Authorized to establish and approve 2013 Season Pass and Daily Fee Rates for Juniper Hill Golf Course; increasing the 9-hole cart fee per person will increase from \$6.00 to \$7.00, and 18-hole cart fee per person will increase from \$11.00 to \$12.00 (Parks and Recreation/Golf);
- 7.6 Authorized to award an engineering contract to Girdler Associates, Inc. for engineering services to evaluate the issues with the Old Lawrenceburg Road force main and authorized the Mayor to sign all documents associated with the project; contract not to exceed \$10,000; funds are available in Account No. 300.68.54390 (Sewer Department);
- 7.7 Approved the Parks, Recreation and Historic Sites Rates Schedule for 2013; youth baseball, softball, and tennis rates to increase \$5.00 for a total revenue increase of approximately \$4,170 (Parks, Recreation and Historic Sites);
- 7.8 Authorized a Purchase Order with Tri Boro Services to purchase parts necessary to overhaul the Roediger Tower Belt Press located at the wastewater treatment plant and authorized the Mayor to sign all documents associated with the purchase; Purchase Order amount is \$30,000; funds are available in Account No. 300.68.54390 (Sewer Department);
- 7.9 Authorized approval of Amendment #4 to add funds to the agreement with Hazen and Sawyer, P.S.C. for design and bidding services on Phase 2 of a project to repair or replace the interceptor line from Swigert Ave. to the Kentucky River, and authorized the Mayor to sign all documents associated with the amendment; amount of Amendment #4 is not-to-exceed \$72,200; the total contract amount is \$340,900; funds are available in Account No. 300.68.54390 (Sewer Department);
- 7.10 Authorized additional funds not to exceed \$ 57,450 for the agreement with Bell Engineering for design of a Pump Station to replace the Ridgeview Pump Station; total revised contract amount is \$90,950; funds are available in Account No. 300.68.54390; (Sewer Department);
- 7.11 Authorized approval of an Engineering Agreement with Webster Environmental Associates for a general services contract for odor control and corrosion services and authorized the Mayor to sign all project related documents; total contract amount is not to exceed \$ 25,000; funds are available in Account No. 200.68.53265 (Sewer Department);
- 7.12 Approved of Change Order # 1 to a contract with Reynolds Inliner, LLC for the rehabilitation of approximately 18,000 feet of gravity sewer main in the Two Creeks 8-inch Sewer Rehabilitation Project, and authorized the Mayor to sign all documents associated to the project; amount of Change Order # 1 is \$22,250 bringing total revised contract amount to \$717,250; funds are available in Account No. 300.68.54390 (Sewer Department);
- 7.13 Authorized approval of Amendment #2 to a Professional Services Agreement with O’Brien & Gere Engineers, Inc. (OBG) for the Holly Hills and Meadowview Sanitary Sewer Evaluation Survey (SSES) Project, and authorized the Mayor to sign all related documents; Amount of Amendment #2 is \$8,500, bringing total contract amount to \$176,500; funds are available in Account No. 300.68.54390 (Sewer Department);
- 7.14 Authorized a Bid Award for three (3) 2012 International dump trucks and snowplows and authorized the Mayor to sign all related documents; purchase will be made through the Kentucky Master Agreement No. MA 605. 13000004711; funds in the amount \$2,030,352.00 are available in the Municipal Aid Account No. 535.00.51100 (Public Works);
- 7.15 Authorized purchase of a new S205 Bobcat Skid-Steer Loader for the Sanitation Division (Public Works) under the 2012 -2013 Kentucky Pride Fund Recycling Grant and authorized the Mayor to sign all related documents; purchase to be made through the Commonwealth of Kentucky’s Master Contract # MA 758 12000003901 in the amount of \$33,362.18 from Bobcat Enterprises, Inc.; funds are available in Account No. 100.00.55450 in the amount of \$33,362.10.(Public Works);
- 7.16 Authorized purchase of a new Marathon RH450 Stationary Compactor for the Sanitation Division under the 2012 -2013 Kentucky Pride Fund Recycling Grant; purchase will be made through the Commonwealth of Kentucky’s Master Contract # MA 758 1100000316 4

in the amount of \$23,945 from Municipal Equipment, Inc.; funds are available in the Grants and Aid Account (100.00.44540) in the amount of \$22,189; remaining funding of \$1,756.00 will come from Sanitation's Equipment Account (100.65.56550) (Public Works);

- 7.17** Authorized approval of Change Order # 2 to a contract with Insituform Technologies, Inc. to close out the project for the rehabilitation of approximately 4,000 feet of sanitary sewers in the Juniper Hills Sanitary Sewer Rehabilitation Project and authorized the Mayor to sign all documents associated to the project; Change Order # 2 decreases the contract amount by \$30,258, for a total revised contract amount of \$297,146.74; funds for this project are paid from Account No. 300.68.54390(Sewer Department);
- 7.18** Authorized a bid award to C. C. Moore Inc. in the amount of \$34,000, for the East Frankfort Pool Demolition Project and authorized the Mayor to sign all related documents; funds will be available through Parks and Recreation Account No 100.83.55465 (Public Works);
- 7.19** Authorized a bid award for Cleaning Services to McKinney's Cleaning for \$2,989/ month and authorized the Mayor to sign all documents related to this contract; funds are available in Account No. 100.64.53295 (Public Works);
- 7.20** Authorized the Mayor to sign an agreement between HealthSmart Benefit Solutions to provide third party administration (TPA) services for the self-insured group health insurance plan for the City of Frankfort; HBS also will serve as Pharmacy Benefit Manager beginning in 2013, with a 3- year price lock; costs of approximately \$160,000 per year for administrative/TPA services; pharmacy expenses under the contract are estimated at \$550,000 per year, but could vary; funds are budgeted and available in Account No. 100.55.52154 (Human Resources);
- 7.21** Authorized a Bid Award for a 27 Cubic Yard Automated High Compaction Garbage Packer from Municipal Equipment for \$228,375 and authorized the Mayor to sign all related documents; funds are available in the Sanitation Division Equipment Account No.100.65.56550 (Public Works);
- 7.22** Authorized a bid award for a roof repair contract in the amount of \$25,950 for the Transit Building Roof to Kalkreuth Roofing and Sheet Metal, and authorized the Mayor to sign all related documents; \$50,000 in grant funds are available through a 5309 Capital Transit Grant for this project; funds will initially be spent from Account No. 530.00.51100 and reimbursed with grant funds (Public Works);
- 7.23** Authorized the following personnel actions:
- Retirement of Harry Cecil Graves, effective 11-30-2012, PW Tech III (PW/Sanitation), and authorized payment for all accrued leave.
 - Retirement of Jeff Hackbart, effective 11-30-2012, Director (Public Works), and authorized payment for all accrued leave.

It was moved by Commissioner Turner, seconded by Commissioner Hedden, that the Consent Agenda be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Board Appointments

It was moved by Commissioner May, seconded by Commissioner Wilder to accept the Mayor's recommendations to reappoint Venita Bright, John P. Abell, and Jean Henry to the Forestry Advisory Board, each to a term ending 5-8-15. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Turner, seconded by Commissioner May to accept the Mayor's recommendation to reappoint Bruce Rankin to the Board of Zoning Adjustment, to a term ending 7-1-16. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Commissioner Wilder asked that the IT department link the audio recordings from the Commission meetings to the new web site so they can be easily accessed. Julsun Pacheco, IT Director, will make the changes.

Commissioner Turner complimented the IT department on the new City of Frankfort web site.

New Business

Trish Featherston, with Mountjoy Chilton Medley presented the Board with the 2011-2012 Fiscal Year Audit. No major issues were noted.

It was moved by Commissioner Turner, seconded by Commissioner May that the meeting adjourn. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Wilder, Hedden, Turner, and May, and Mayor Graham (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the meeting adjourned at 6:18 p.m.

Mayor

Attest:

City Clerk